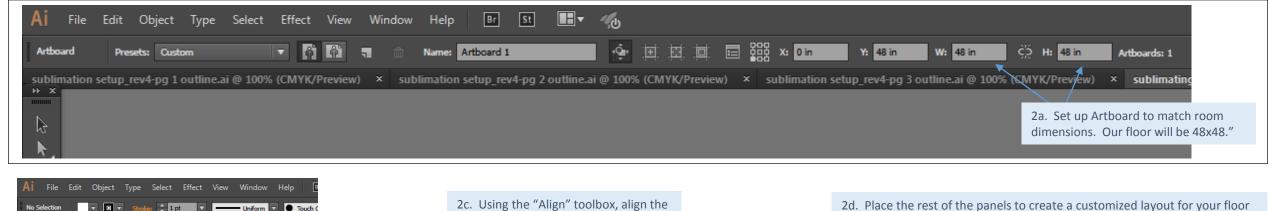
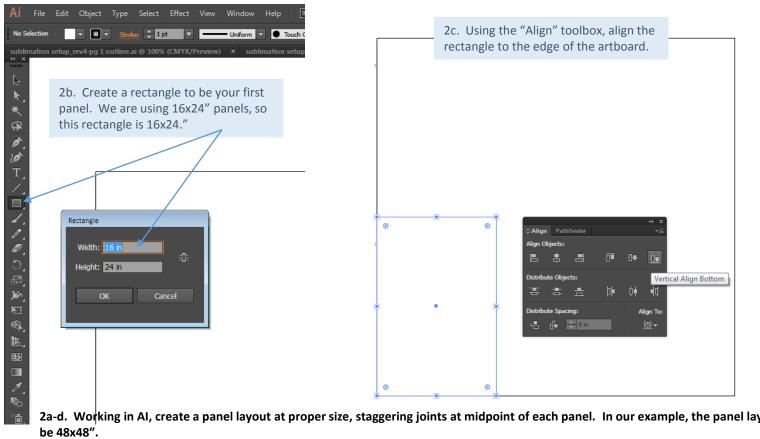


Step 1: **Create graphics at proper size/resolution in Adobe Photoshop (PSD).** Trim to size, keeping at least 0.25" bleed on all edges. Save as "floorgraphics.jpeg". (For example, if your floor is 48"x48", your artwork should be 48.5"x48.5").

The next step will take place in Adobe Illustrator (AI).





Horizontal Distribute Space

2d. The "Distribute Spacing" tool set to "0" ensures that there is no space

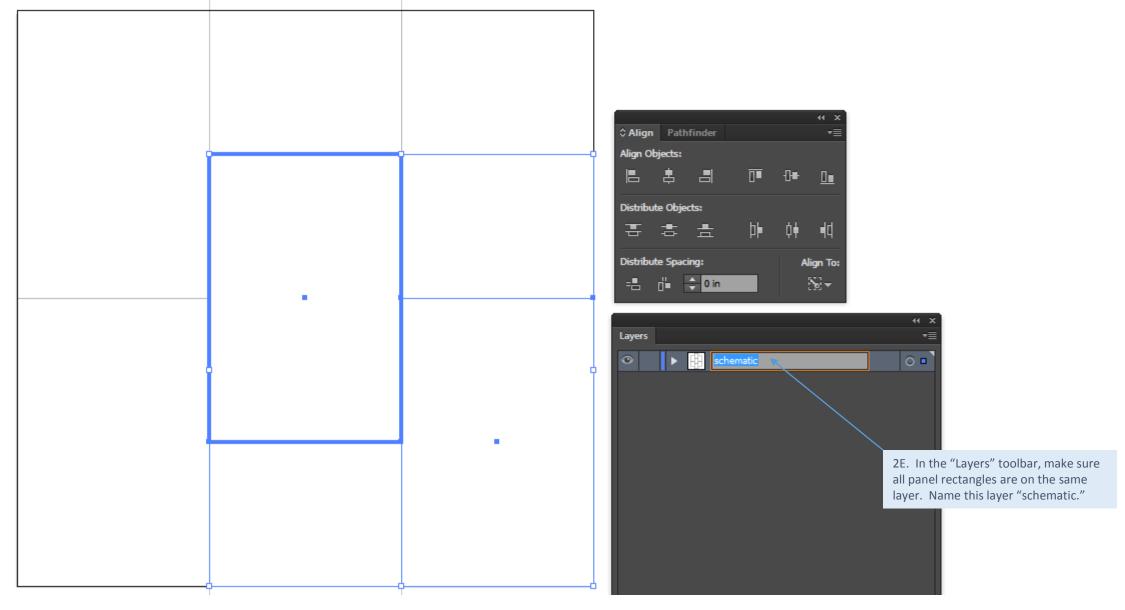
between the panels.

installation space. There should be no space between any of the panels.

Panels that hang off the artboard will need to be cut after sublimation.

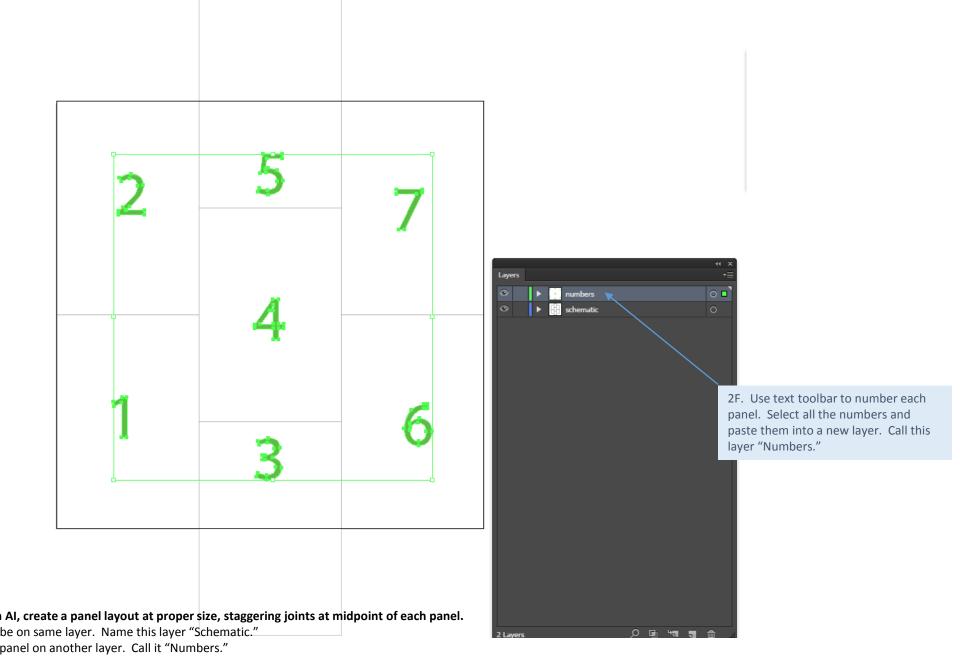
2a-d. Working in AI, create a panel layout at proper size, staggering joints at midpoint of each panel. In our example, the panel layout will

- E. All panels will be on same layer. Name this layer "Schematic."
- F. Number each panel on another layer. Name this layer "Numbers."
- G. Open the "graphics.jpeg" in AI, and center panel layout atop the graphic. Remember that we oversized the graphic slightly to allow for bleed, so the graphic will hang over the edges of the layout slightly. Lock the graphics layer, and call it "Hi-Res Graphics".
- H. Order the layers so that "Schematic" is on top and "Hi-Res Graphics" is on bottom.



#### 2a-d. Working in AI, create a panel layout at proper size, staggering joints at midpoint of each panel.

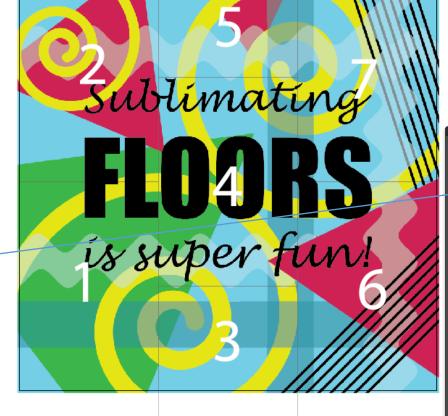
- E. All panels will be on same layer. Name this layer "Schematic."
- F. Number each panel on another layer. Call it "Numbers."
- G. Open the "graphics.jpeg" in AI, and center panel layout atop the graphic. Make sure layout and seam lines are as desired. Lock the graphics layer, and call it "Hi-Res Graphics".
- H. Order layers so that "Schematic" is on top and "Hi-Res Graphics" is on bottom.

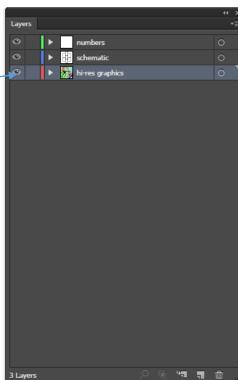


- 2a-d. Working in AI, create a panel layout at proper size, staggering joints at midpoint of each panel.
- E. All panels will be on same layer. Name this layer "Schematic."
- F. Number each panel on another layer. Call it "Numbers."
- G. Open the "graphics.jpeg" in AI, and center panel layout atop the graphic. Make sure layout and seam lines are as desired. Lock the graphics layer, and call it "Hi-Res Graphics".
- H. Order layers so that "Schematic" is on top and "Hi-Res Graphics" is on bottom.

2G. . Open the "graphics.jpeg" in AI, and center panel layout atop the graphic. Make sure layout and seam lines are as desired. Lock the graphics layer, and call it "Hi-Res Graphics".

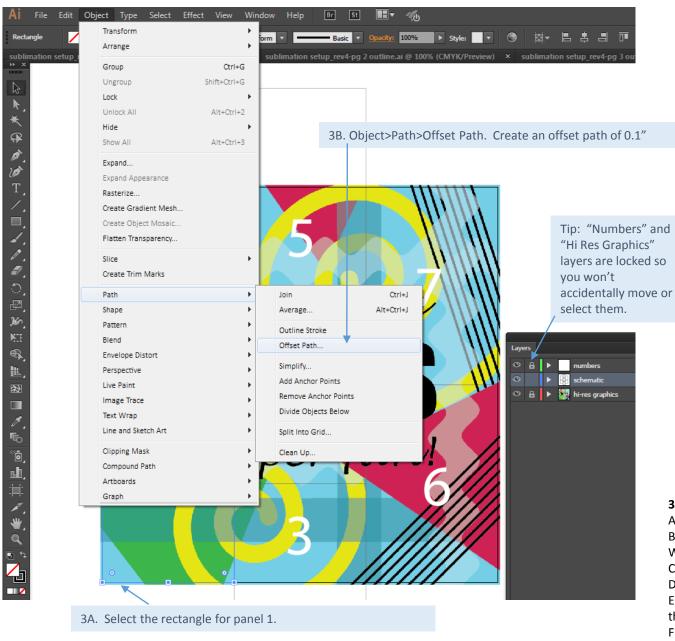
2H. Order layers so that "Schematic" is on top and "Hi-Res Graphics" is on bottom.





2a-d. Working in AI, create a panel layout at proper size, staggering joints at midpoint of each panel.

- E. All panels will be on same layer. Name this layer "Schematic."
- F. Number each panel on another layer. Call it "Numbers."
- G. Open the "graphics.jpeg" in AI, and center panel layout atop the graphic. Make sure layout and seam lines are as desired. Lock the graphics layer, and call it "Hi-Res Graphics".
- H. Order layers so that "Schematic" is on top and "Hi-Res Graphics" is on bottom.

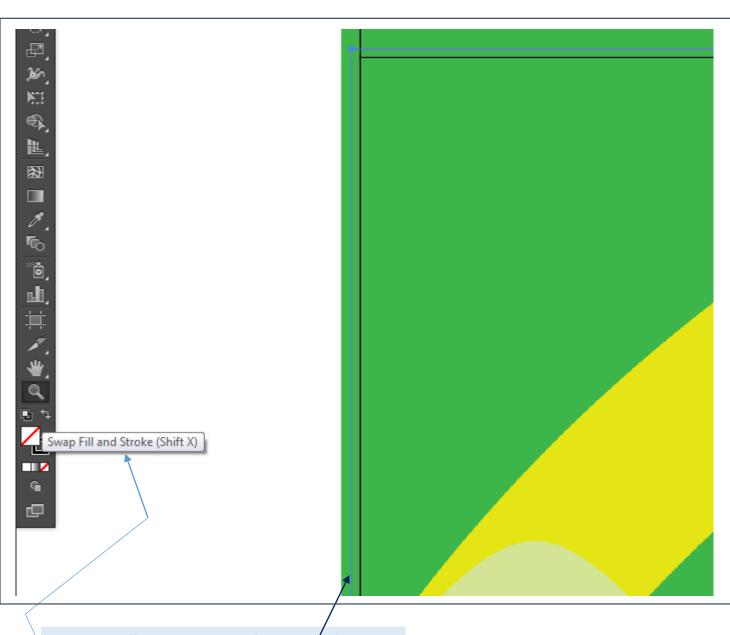




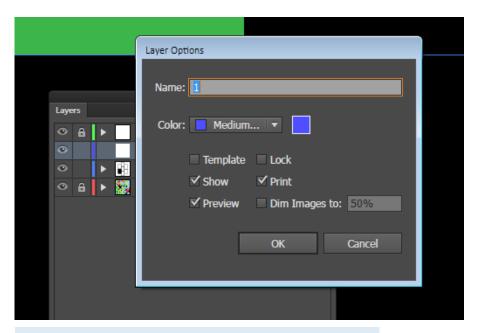
#### 3. Now we will set up the file to handle the 0.1" bleed. (You will be working in Al.)

- A. In AI, select panel 1 on the "Schematic" layer.
- B. In the menu bar, select **Object>Path>Offset Path**. Create an offset path of 0.1" With offset path still selected, change stroke to "none" and fill to "black."
- C. Hit Ctrl+x to cut this panel to the clipboard.
- D. In the layers menu, make a new layer. Name it "1."
- E. Hit **Ctrl+f** to paste the black panel onto layer "1" without changing the panel's position relative to the graphic layer.
- F. Turn off layer "1" so that the black panel is hidden from view.

Repeat these steps with each panel. When complete, you will have a separate layer for each black panel. Each black panel represents the area needed for each panel's artwork, including bleed.



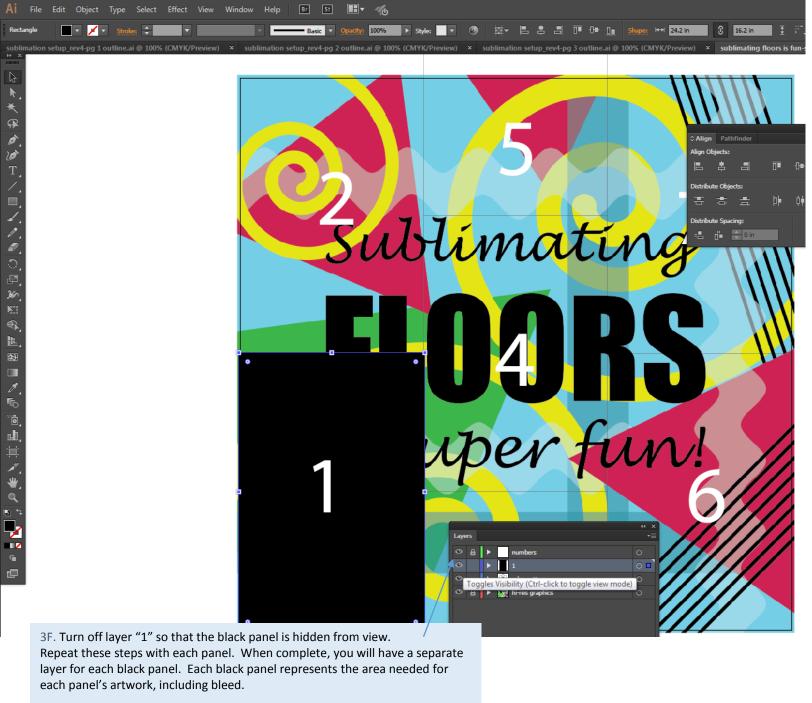
- 3B. With the offset path still selected (as shown here), change stroke to "none" and fill to "black."
- 3C. Hit Ctrl+X to cut this panel to the clipboard.



- 3D. In the layers toolbar, make a new layer and name it "1".
- 3E. The rectangle that you just changed to black should still be selected, so just Hit Ctrl+f to paste the black panel onto layer "1" without changing the panel's position relative to the graphic layer.

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### 3. Now we will set up the file to handle the 0.1" bleed. (You will be working in Al.)

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- C. Hit **Ctrl+x** to cut this panel to the clipboard.
- D. In the layers toolbar, make a new layer. Name it "1."
- E. Hit **Ctrl+f** to paste the black panel onto layer "1" without changing the panel's position relative to the graphic layer.
- F. Turn off layer "1" so that the black panel is hidden from view.

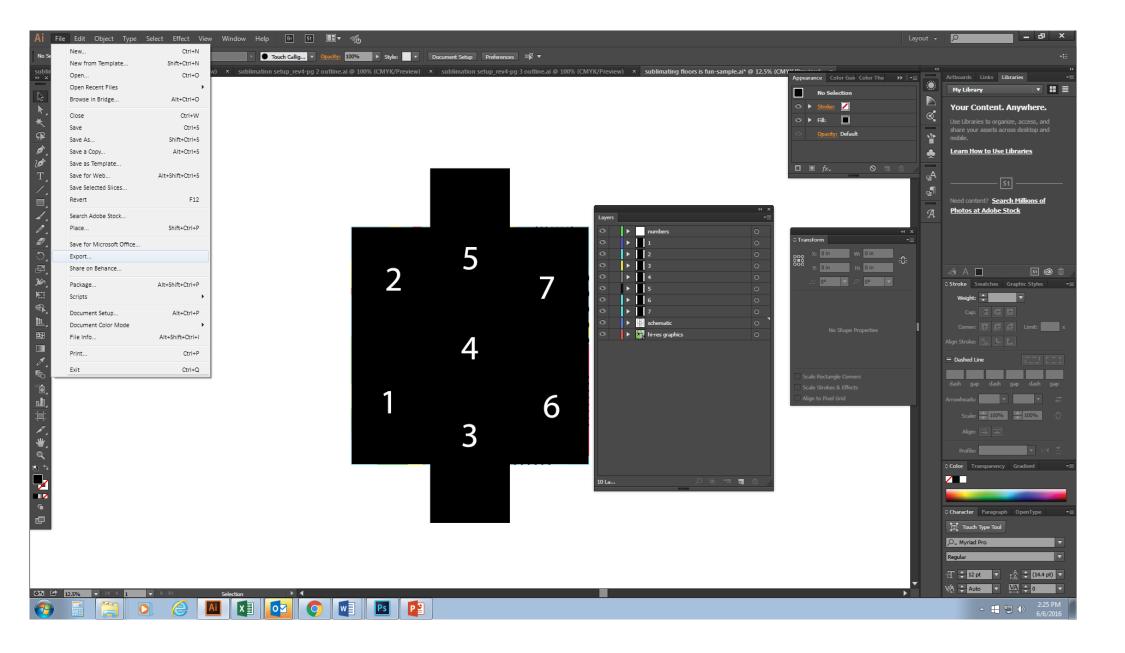
Repeat these steps with each panel. When complete, you will have a separate layer for each black panel. Each black panel represents the area needed for each panel's artwork, including bleed.

# Step 3 COMPLETED Layers hi-res graphics 10 La...

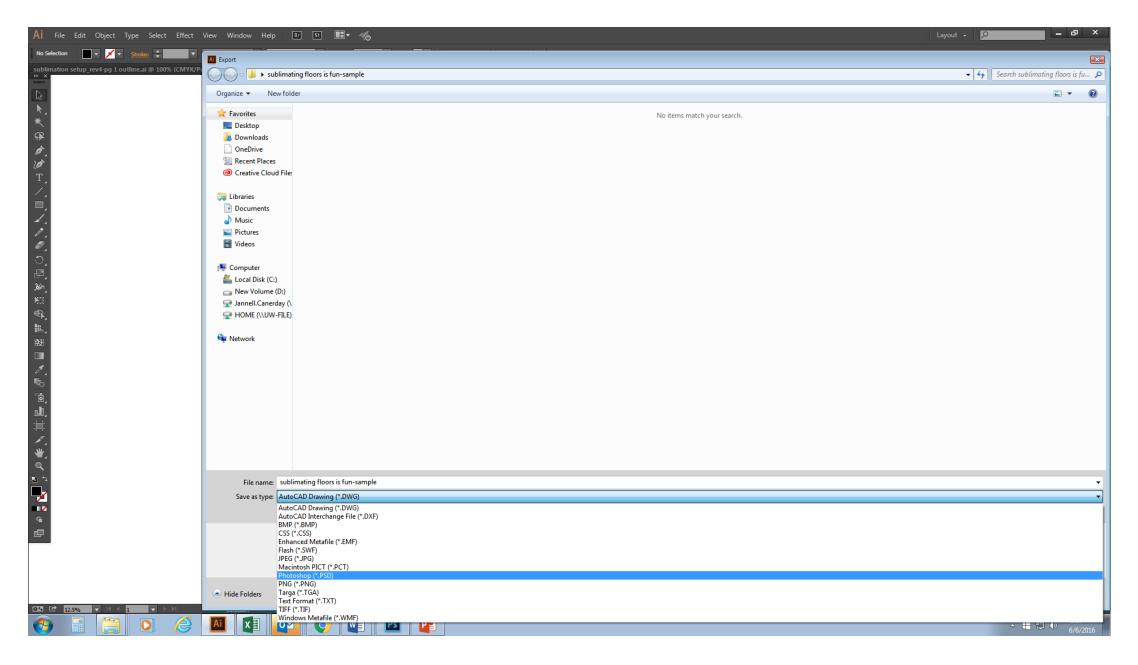
- 3. Now we will set up the file to handle the 0.1" bleed. (You will be working in Al.)
- A. In AI, select panel 1 on the "Schematic" layer.
- B. In the menu bar, select **Object>Path>Offset Path**. Create an offset path of 0.1"

With offset path still selected, change stroke to "none" and fill to "black."

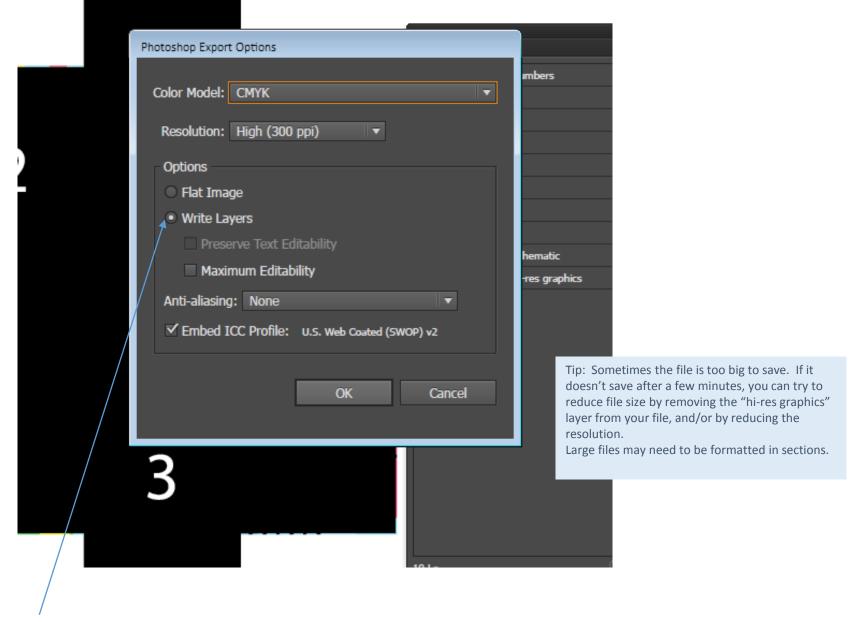
- C. Hit **Ctrl+x** to cut this panel to the clipboard.
- D. In the layers toolbar, make a new layer. Name it "1."
- E. Hit **Ctrl+f** to paste the black panel onto layer "1" without changing the panel's position relative to the graphic layer.
- F. Turn off layer "1" so that the black panel is hidden from view. Repeat these steps with each panel. When complete, you will have a separate layer for each black panel. Each black panel represents the area needed for each panel's artwork, including bleed.



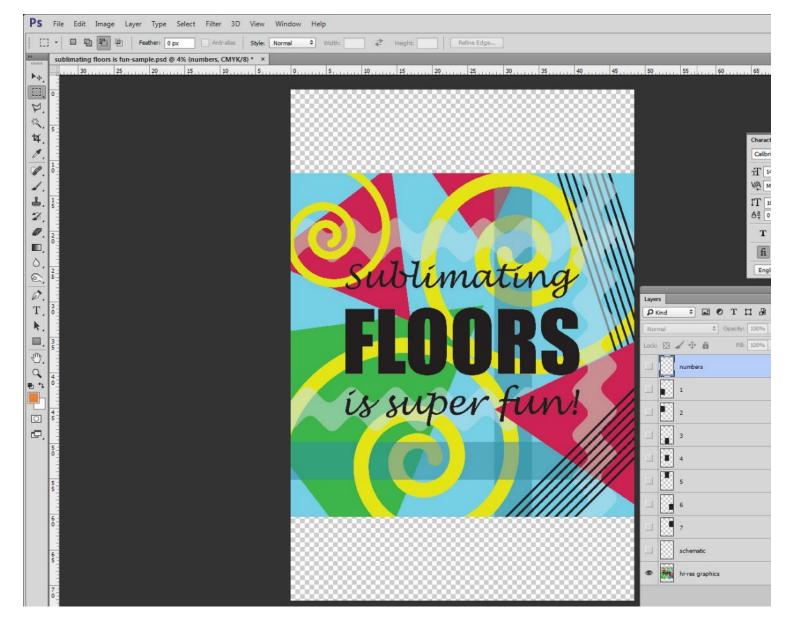
4. Export this document as a .psd, making sure the "write layers" box is checked when you hit save.



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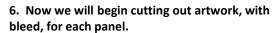
#### 5. Open up this document in .psd.

Each layer should be separate. Turn off all layers except the hi-res artwork. You may want to save an extra copy as "[Filename]\_backup.psd" just to be on the safe side.

Tip: "Numbers" and "Hi Res Graphics" layers are locked so you won't accidentally move or select them.



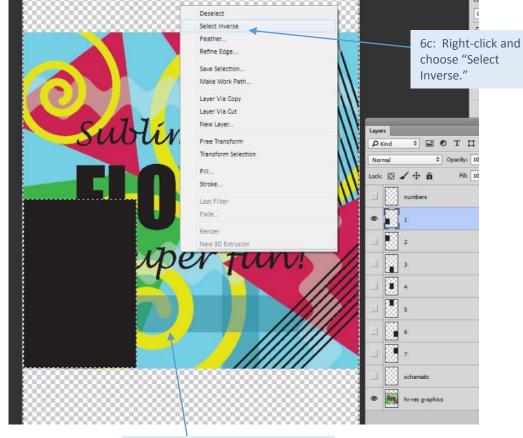
6a: Turn on Panel 1.



- A. Turn on layer "1". You should see a black panel appear.
- B. With this layer selected, use magic wand tool to select the area OUTSIDE the black panel.
- C. Right-click and "select inverse."
- D. Now turn off layer "1". Only your artwork and the marching ants around the panel should be visible. Hit Ctrl+c to copy the artwork to the clipboard.

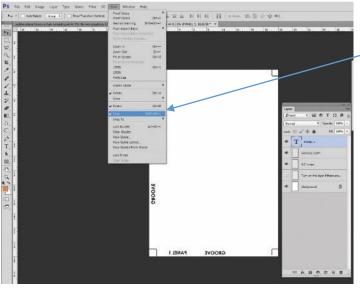
Then, if you are using a template, follow Option 6a. If you are not using a template, follow Option 6b.



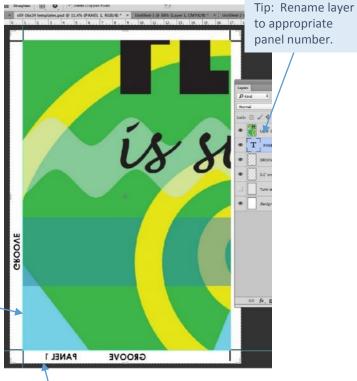


6: Use magic wand tool to select area OUTSIDE black panel.

6d: Turn off Panel 1 and click on the hi-res graphics layer. Hit Ctrl+c to copy artwork to clipboard.



Make sure View>Snap is turned on.



Align artwork to guides.

OPTION 6a (if using template)

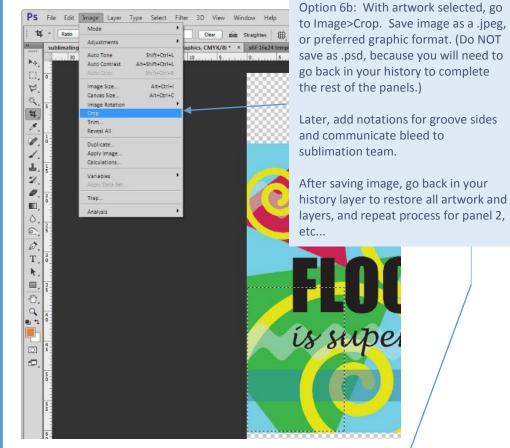
E. Open appropriate template. Make sure "snap to guides" and "snap to grid" is turned on.

F. Hit Ctrl+v to paste artwork into template. Make sure artwork is aligned against the guides. Change panel number to correct number.

G. Save as "[panel\_number].jpeg" (or preferred graphic format.)

H. Now, repeat this process starting with layer "2," following steps until an art file for each panel has been created.

Change panel number to correct number.



#### OPTION 6b (if not using template)

Alternatively, at step E:

E. Crop to the selected area by going to Image>Crop. Save this as "[panel\_number].jpeg" (or preferred graphic format).

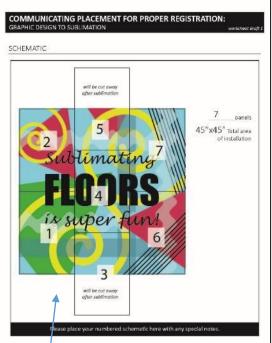
F. After saving the .jpeg, go to history panel and go back to the step before you cropped the image. All your artwork and layers will reappear.

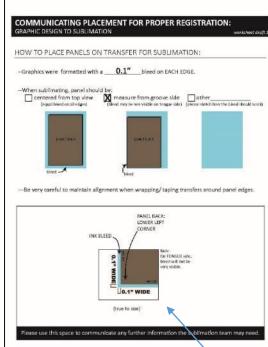
G. Now, repeat this process starting with panel layer "2," following steps until all panels have been cropped.

You will then need to label the groove sides and indicate the bleed to the sublimation team so they know how to align panels to artwork.









Schematic

COMMUNICATING PLACEMENT FOR PROPER REGISTRATION: GRAPHIC DESIGN TO SUBLIMATION SUBLIMATION INSTRUCTIONS Following guidelines from graphic designer on previous pages, carefully orient image transfer to align correctly with tongue and groove configuration. Pay special attention to bleed instructions and handle wrapped panels carefully to maintain correct alignment. Phase 1 (image transfer)

— Set temperature to 400 deg f.

—Set time to 2 minutes. -Set pressure to 70 psi. Sublimate in center of heat press with coating side face up. Phase 2 (cooling) Remove panel from press. Board will have curled up slightly. When completely cool, place panel with coating side face down in center of heat press. -- Set temperature to 400 deg f. - Set time to 20 seconds. Press panel, then place panel with coating side face up on floor to cool. If not already marked, mark the back of each panel with corresponding number on floor panel design sche-Accilmatization Let panels rest in installation area 24-48 hours before installation.

Demonstrate bleed and how artwork is set up

7. Fill out "communicating bleed and registration placement instructions.pdf" with info appropriate to your installation.

PG1: Paste a picture of the overall schematic. List installation size and number of panels needed to fill the order.

PG2: Show a 1:1 corner detail that illustrates the bleed used. Call out any important details about how the panel artwork is formatted.

PG3: Contains a draft of sublimation instructions for reference.

Preferred sublimation instructions

#### **TROUBLESHOOTING:**

- Don't forget to include bleed on your original "hi-res graphics" artwork.
- Make sure you are working at the same resolution for all files throughout Illustrator and Photoshop.
- File size may be a limiting factor, in which case you may need to work in smaller sections.
- Treat panels which are to be cut to fit in the installation site as entire panels.
- Panels with a lot of white space may benefit from turning on the grey background layer in the artwork template .psd file, so that you can see the bleed more easily.

## Good job!

You can also create your own custom designs for mix-and-match panels. For these types of designs, the artwork setup is simpler because the graphics are not stretching across multiple panels.

Simply create the artwork to match the size of the panel you will be sublimating, and add the bleed amount of your choice, making sure to communicate which sides are groove/tongue as well as the amount of bleed needed to the sublimation team.

